

Vehicle mileage & expenses:

Miles or Km? _____

Year, make, & model

Date of purchase

Purchase price

Date of initial biz use

Beginning odometer

End of Year odometer

Total annual mileage

Total business miles

Parking & tolls expenses

If using actual expenses:

Gasoline

Insurance

Repairs

Maintenance

Lease costs (if any)

Vehicle 1

Vehicle 2

Currency

Home Office Expenses (used exclusively for biz):

Address: _____

Total sq ft/m:

Home office spaces sq ft/m:

Purchase price (if owned):

Land portion of purchase price:

Improvement costs prior to biz use:

Mortgage interest (provide 1098)

Taxes

Rent paid

Utilities

Insurance

Repairs & maint.

Other: _____

New Vehicle or Sold Vehicle; Yr/Make/Model	Beg. Odometer	EOY Odometer	Total annual mileage	Total biz miles (noncommuting)	Date of purchase/Date of first biz use	Parking/Tolls

If using actual expenses, provide gasoline, insurance, repairs, maintenance, and prior depreciation, as well as the mileage information.

Sales of Equipment, Machinery, Land, Buildings or other Business assets (use additional sheet if needed):

Property Description	Date Acquired	Date Sold	Currency	Sales Price	Sales Expenses	Original Cost

Purchases of Equipment, Machinery, Land, Buildings or other business assets (use additional sheet if needed):

Description	Date of Purchase	Purchase Price	Currency

Contractors paid more than \$600 during the year:

Name	SSN	Address	Amount Paid	Purpose of payment?

Cost of Goods Sold: if you sell goods (not services), then the costs that go into making those goods

Products	Beginning inventory value	Ending Inventory value	Purchases	Freight	Manufacturing labor	Other costs